



# Indian Institute of Space Science and Technology

## Internal Meeting minutes

IQAC/M/2023-2

### Agenda:SSR Preparation

Date & Time :14/11/2023 ; 3 pm

Location:Research lab,D1 IIST

Attendees: Dr Subrahmanian Moosath K.S, Dr Samir Mandal,Dr Prathap C., Dr Sam Noble,Dr Ashok kumar, Dr Kaushik Mukherjee,Dr Shaijumon C.S., Dr. V. Sennaraj, Abdunnasar A, Dr C V Anilkumar

TOPIC: CRITERIA 4

Presenter: Dr Prathap.C, Dr Sam Noble

#### Decision:

- Criteria 4.1.1- Done,Write up completed, Supporting documents have to be finalised(pending)  
Also Compare the NIRF document regarding infrastructure expenditure excluding salary (pending)
- Criteria 4.2- completed
- Criteria 4.3- Include IT Policy- (Pending)
- Criteria 4.4- Include vehicle operating expenses-(Pending)
- Photograph with geotag -(pending)

Action: Dr Prathap.C, Dr Sam Noble

Prepared by:Diya U Pradeep  
Data Processing Assistant  
(IQAC)

Verified by:Associate Co-ordinator  
(IQAC)

Approved by:Co-ordinator  
(IQAC)

प्रोफ. कुरुविला जोसफ़/Prof. Kuruvilla Josep  
डीन (शैक्षिकी), आईआईएसटी  
Dean (Academics), IIST