



## Meeting minutes

IQAC/M/2024-15

### Agenda: SSR Preparation

Date & Time : 21/5/2024 ; 10 am

Location: Council Hall, Admin

- Attendees: Dr C V Anilkumar, Dr Kuruvilla Joseph, Dr.A.M. Ramiya, Dr Lekshmi V. Nair, Dr Gomathi N, Dr.Kaushik Mukherjee, Dr.N.Selvaganesan, Abdunnasar A, Smt. K. R. Bindya, Dr Samir Mandal, Dr.Bijudas.C.R, Dr Gigy J. Alex, Dr Sam Noble, Dr. Prathap C, Dr.Basudeb Ghosh, Dr Shaijumon C.S, Dr S. Murugesh, Dr Dinesh N. Naik, Dr Deepak T.G, Dr. Rama Rao Nidamanuri, Smt.Mini Kumari

#### Recommendation:

- Prof. Kuruvilla Joseph suggest to complete the SSR preparation before 28th of may 2024, and same has to be present in IQAC meeting with Director, which may be scheduled on 28th or 29th of may 2024.
- Identify external members to review SSR prepared.
- All the pending audits should be completed in the coming week itself. The responsibility is given as below.

- Academic Audit Action: Dr.Jobin Cyriac, Dr.N.Selvaganesan and Dr. V. Sennaraj
- Green Audit Action: Dr.Jigy
- Energy audit Action: Head CMD and Shri.Jayakrishnan

4. Once SSR is ready a new review committee will be formed to review each criteria internally as given below.

Criteria No:	Review Members
1	Dr. Sam Noble, Dr Sabu.N
2	Dr. Sam Noble, Dr Sabu.N
3	Dr.Bijudas C.R, Dr.Ganapazham
4	Registrar, Dr Umesh, Dr Anand, Dr. Samir
5	Dr.Devendra Prakash Ghate, Dr.Harsha Simha.M.S
6	Dr.Ramiya, Dr.Kaushik, Dr.Prosenjith, Dr Nirmla
7	Dr.Sooraj V.S, Abdunassar

डॉ. अनिल कुमार सी. वी./Dr. Anil Kumar C. V.  
आचार्य एवं अध्यक्ष/Professor & Head

Department of Mathematics  
भारतीय अंतरिक्ष विज्ञान संस्थान (IIST)  
Associate Co-ordinator (IQAC)

Indian Institute of Space Science and Technology  
अंतरिक्ष विभाग, भारत सरकार/Dept. of Space, Govt. of India  
तिरुवनंतपुरम / Thiruvananthapuram - 695 547

Approved by:  
Co-ordinator (IQAC)

प्रोफ. कुरुविला जांसफ़  
Prof. Kuruvilla Joseph  
कुलसचिव, आईआईएसटी  
Registrar, IIST

Chairman (IQAC)

डॉ. उष्णिक्कृष्णन नायर एस  
Dr. Unnikrishnan Nair S  
निदेशक, आईआईएसटी  
Director, IIST