

भारतीय अंतरिक्ष विज्ञान एवं प्रौद्योगिकी संस्थान
Indian Institute of Space Science & Technology
आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ समिति की बैठक / IQAC Committee Meeting

IQAC/M/2024-27

नवंबर / November 14, 2024

स्थान / Venue: Council Hall, Admin Block

समय / Time: 15:00. Hrs

एजेंडा / Agenda: Review of Prequalified Self-Study Reports (SSR)

Focal Points

1. Review of Prequalified Self-Study Reports (SSR)
2. DVV Clarification Discussion
3. Preparation for the NAAC Peer Team Visit
4. Mock Review of SSR and Peer Team Visit Simulation
5. Communication and Coordination Plan for the Peer Team Visit
6. Timeline Review and Next Steps

Verified by:

डॉ. अश्विनी कुमार जोषी / Associate Coordinator (IQAC)
आचार्य/Professor

गणित विभाग/Department of Mathematics
भारतीय अंतरिक्ष विज्ञान एवं प्रौद्योगिकी संस्थान
Indian Institute of Space Science and Technology
अंतरिक्ष विभाग, भारत सरकार
Department of Space, Government of India
तिरुवनंतपुरम/Thiruvananthapuram - 695 547

Approved by:

Co-ordinator (IQAC)

प्रोफ. कुरुविला जोसफ/Dr. Kuruville Joseph
समन्वयक/Coordinator
आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ (आई क्यू ए सी)
Internal Quality Assurance Cell (IQAC)
भारतीय अंतरिक्ष विज्ञान एवं प्रौद्योगिकी संस्थान (आईआईएसटी)
Indian Institute of Space Science and Technology(IIST)

Chairman (IQAC)

प्रोफ. दिपांकर बनर्जी
Prof. Dipankar Banerjee
कुलपति, आईआईएसटी
Vice Chancellor, IIST

भारतीय अंतरिक्ष विज्ञान एवं प्रौद्योगिकी संस्थान
Indian Institute of Space Science & Technology
आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ समिति की बैठक / **IQAC Committee Meeting**

IQAC/M/2024-27

स्थान: काउंसिल हॉल, प्रशासनिक ब्लॉक
Venue: Council Hall, Admin Block

नवंबर / **November 14, 2024**
समय / **Time: 15:00. Hrs**

बैठक के कार्यवृत्त / Minutes of the Meeting

Members Present

- | | |
|---|----------------------------|
| 1) Dr. Kuruvilla Joseph (Coordinator, IQAC) | 15) Dr. Jobin Cyriac |
| 2) Dr. C V Anilkumar (Assec. Coordinator, IQC) | 16) Dr. N Sabu |
| 3) Dr. Sheeba Rani J | 17) Dr. Prathap.C |
| 4) Dr. Lekshmi V. Nair | 18) Dr. Selvaganesan N |
| 5) Dr. Gomathi N | 19) Dr. Bijudas C R |
| 6) Dr. Kaushik Mukherjee | 20) Dr. Gigy J. Alex |
| 7) Dr. Sarita Vig | 21) Dr. Samir Mandal |
| 8) Dr. Shaijumon C S | 22) Shri. Abdunnasar A. |
| 9) Dr. A.M. Ramiya | 23) Smt. Sheeba J |
| 10) Dr. Nirmala Rachel James | 24) Sri. R. Hari Prasad |
| 11) Dr. Chris Prema | 25) Smt. Reny Thomas |
| 12) Dr. V. Sennaraj | 26) Smt. S. Rajeeva Beegam |
| 13) Dr. Harsha Simha.ML | 27) Smt. K. R. Bindya |
| 14) Dr. Subrahmanian Moosath K.S | 28) Shri. Ashokan. k |

Discussion:

The committee reviewed the prequalified SSRs, focusing on point allocations across criteria and sought clarifications on variations. It was resolved to address these discrepancies and ensure accuracy. Additionally, discussions were held regarding necessary clarifications from the DVV process.

· **Roles and Responsibilities to Committees:** Roles and responsibilities were assigned to all committees involved in the accreditation process. Final discussions ensure clear and agreed-upon duties, with efforts outlined to improve the institution's appearance, both aesthetically and functionally, to meet accreditation standards.

· **Planning for the NAAC Peer Team Visit:** Travel and accommodation arrangements for the NAAC Peer Team visit were finalised, ensuring all logistics were in place.

• **Scheduling of Weekly Committee Meetings:** Weekly committee meetings were scheduled to ensure continuous progress, timely updates, and effective oversight of the accreditation process, addressing emerging needs and ensuring objectives are met efficiently.

Recommendations:

1. **Clear Role Assignment:** Roles and responsibilities have been systematically assigned to all committees involved in the accreditation process, ensuring clarity and effective coordination.
2. **Travel and Accommodation Arrangements:** Travel and accommodation arrangements for the NAAC Peer Team visit have been discussed and finalised, with preparations underway for a detailed itinerary.
3. **Weekly Committee Meetings:** Weekly meetings have been scheduled for each committee to facilitate regular updates, track progress, and address time-sensitive actions promptly.
4. **Continuous Monitoring and Adjustment:** The weekly meetings will ensure ongoing oversight, allowing committees to monitor tasks, assess emerging needs, and implement necessary adjustments promptly.
5. **Efficient Accreditation Process:** These structured efforts and arrangements are designed to ensure that the institution meets accreditation standards efficiently and within the established timeline.

A follow-up meeting will be scheduled to review progress, completed tasks, and any challenges faced during the accreditation process.



Prepared by

Associate Coordinator (IQAC)

डॉ अनिल कुमार सी वी/Dr. Anil Kumar C V
आचार्य/Professor

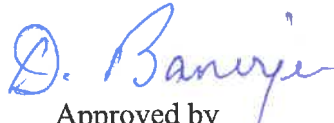
गणित विभाग/Department of Mathematics
भारतीय अंतरिक्ष विज्ञान एवं प्रौद्योगिकी संस्थान
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Verified by

Co-ordinator (IQAC)

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समन्वयक/Coordinator
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Approved by

Chairman (IQAC)

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Vice Chancellor, IIST