

भारतीय अंतरिक्ष विज्ञान एवं प्रौद्योगिकी संस्थान
Indian Institute of Space Science & Technology
आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ समिति की बैठक / IQAC Committee Meeting

IQAC/M/2024-28

स्थान / Venue: Council Hall, Admin Block

नवंबर / November 24, 2024

समय / Time: 10:00. Hrs

एजेंडा / Agenda: SSR Presentation by Dr. Sheeba Rani.

Focal Points

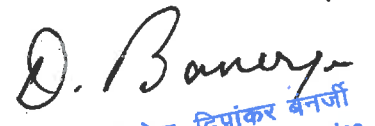
1. Planning and preparations for the NAAC PEER team visit.
2. Develop a structured process for systematic data collection.
3. Update the institutional website with faculty profiles and live updates on student activities.
4. Encourage faculty participation in online courses.
5. Upgrade infrastructure, including internet bandwidth and library systems.
6. Finalise documents and visuals for NAAC PEER team review.



Verified by:
Associate Coordinator (IQAC)



Approved by:
Co-ordinator (IQAC)



Chairman (IQAC)
प्रो. दिपांकर बनर्जी
Pro. Dipankar Banerjee
निदेशक, आईआईएसटी
Director, IIST

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समन्वयक/Coordinator
आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ (आई क्यू ए सी)
Internal Quality Assurance Cell (IQAC)
भारतीय अंतरिक्ष विज्ञान एवं प्रौद्योगिकी संस्थान (आईआईएसटी)
Indian Institute of Space Science and Technology (IIST)

भारतीय अंतरिक्ष विज्ञान एवं प्रौद्योगिकी संस्थान
Indian Institute of Space Science & Technology
आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ समिति की बैठक / **IQAC Committee Meeting**

IQAC/M/2024-25

स्थान: काउंसिल हॉल, प्रशासनिक ब्लॉक
Venue: Council Hall, Admin Block

नवंबर / **November 24, 2024**
समय / **Time: 10:00. Hr**

बैठक के कार्यवृत्त / Minutes of the Meeting

Members Present

- | | |
|--|----------------------------|
| 1) Prof. Dipankar Banerjee (Chairman, IQAC) | 16) Dr. Gigy J. Alex |
| 2) Dr. Kuruvilla Joseph (Coordinator, IQAC) | 17) Dr. Sarita Vig |
| 3) Dr. C V Anilkumar (Assc. Coordinator, IQAC) | 18) Dr. Jobin Cyriac |
| 4) Dr. Sheeba Rani J | 19) Dr. N Sabu |
| 5) Dr. Lekshmi V. Nair | 20) Dr. Prathap.C |
| 6) Dr. Gomathi N | 21) Shri. Abdunnasar A. |
| 7) Dr. Kaushik Mukherjee | 22) Shri. Ashokan. k |
| 8) Dr. Selvaganesan N | 23) Shri. R. Hari Prasad |
| 9) Dr. Shaijumon C S | 24) Shri. Samir Mandal |
| 10) Dr. A.M. Ramiya | 25) Shri. Bijudas C R |
| 11) Dr. Nirmala Rachel James | 26) Smt. K. R. Bindya |
| 12) Dr. Chris Prema | 27) Smt. Sheeba J |
| 13) Dr. V. Sennaraj | 28) Smt. Reny Thomas |
| 14) Dr. Harsha Simha.M L | 29) Smt. S. Rajeena Beegam |
| 15) Dr. Subrahmanian Moosath K.S. | |

Discussion:

1. Presentation Overview

- **Presenter:** Dr. Sheeja Rani delivered a comprehensive presentation on the Self-Study Report (SSR).
- Areas requiring improvement and actions to address low grades were discussed.

2. Director's Recommendations

- Conduct an in-depth review of B.Tech courses.
- Incorporate short-term courses into the curriculum.
- Mandate online course enrolments for faculty.
- Launch a dedicated enrollment window for students.
- Strengthen institutional collaborations with ISRO

3. Alumni Contributions

- Highlighted the need for greater alumni engagement and contributions.
- Proposed actionable strategies to enhance alumni involvement.

4. Upcoming High-Level Programs

- Suggestions for organising high-impact scientific programs to boost institutional visibility.

5. NAAC PEER Team Visit

- Proposed visit dates:
 - ☐ January 16 & 17
 - ☐ February 6 & 7
 - ☐ March 6 & 7

Criteria-Wise Recommendations

Criteria 1: Curricular Aspects

- Conduct individual interactions for data gathering.
- Perform comprehensive student satisfaction analysis.
- Upload event photos to enhance presentations.
- Create dedicated faculty pages on the institutional website.
- Standardise the display of basic information.
- Keep student activity updates live on the website.
- Upgrade the grievance redressal mechanism.

Criteria 2: Teaching-Learning and Evaluation

- Ensure that Course Outcomes (COs) are clearly defined and communicated for B.Tech programs.

Criteria 3: Research, Innovation, and Extension

- Strengthen bibliographic metrics and ensure better presentation of research output.

Criteria 4: Infrastructure and Learning Resources

- Print master documents and coordinate volumes through the library.
- Present the stages of implementation effectively.
- Upgrade internet bandwidth from 1 Gbps to 10 Gbps.

Criteria 5: Student Support and Progression

- Further discussions and action plans to be developed in upcoming meetings.

Criteria 6: Governance, Leadership, and Management

- Verify and document significant activities systematically.
- Integrate e-governance initiatives and include provisions for childcare leave.

Criteria 7: Institutional Values and Best Practices

- Digitize data for a more straightforward presentation.
- Implement enhanced waste and e-waste management practices.
- Include bar graphs for 7.1.10 and additional photos for 7.1.7.

The meeting focused on improvements for the Self-Study Report (SSR) with action plans for faculty development, alumni engagement, and infrastructure upgrades. Key emphasis was placed on preparing for the NAAC PEER team visit.

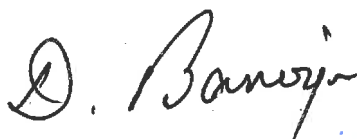


Prepared by
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Verified by
Co-ordinator

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समन्वयक/Coordinator
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Indian Institute of Space Science and Technology (IIIT)



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Chairman (IQAC)
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