



Indian Institute of Space Science and Technology

Meeting minutes

IQAC/M/2024-4

Agenda:SSR Preparation

Date & Time : 2/1/2024 ; 10 am

Location: Research lab, D1 IIST

Attendees: Dr Kuruvilla Joseph, Dr Chris Prema, Dr Gigy J. Alex, Dr Gomathi N, Dr C V Anilkumar, Dr Subrahmanian Moosath K.S, Dr Sam Noble, Dr.Lekshmi V. Nair, Dr.Sheeba Rani J, Smt. K. R. Bindya, Dr.Kaushik Mukherjee, Dr.Nirmala Rachel James, Smt. Cimy Asaf

TOPIC: CRITERIA 3

Presenter: Dr.Nirmala Rachel James

Decision:

- Supporting documents to be completed.
- CSIR students Offer letter to be collected.

Action : Academics/Recruitment

TOPIC: CRITERIA 7

Presenter: Dr.Sheeba Rani J

Decision:

- Bills have to be provided by CMD (**pending**)
- Solid waste management write up, Sewage treatment-Geotagged Photographs have to be collected.(**pending**)
- Professional ethics for staffs: include induction programs, NBA, NIRF in the writeup (**pending**)
- Best Practices-Data from AQAR report may be taken also include Hands on experiments to students in the writeup, Hybrid Rocket experiment, Outreach activities like iist@school, YNN, Astronomy school.

Action: Dr.Sheeba Rani J

- E-waste management-Buy Back policy has to be initiated. (**pending**)

Action:Shri Rakesh Menon

Verified by:
डॉ. अनिल कुमार सी. वी./Dr. Anil Kumar C. V.
Associate Co-ordinator (IQAC)
अधीक्षक एवं अध्यक्ष/Head
Department of Mathematics
भारतीय अंतरिक्ष विज्ञान एवं प्रौद्योगिकी संस्थान
Indian Institute of Space Science and Technology
अंतरिक्ष विभाग, भारत सरकार/Dept.of Space, Govt.of India
तिरुवनंतपुरम/Thiruvananthapuram - 695 547

Approved by:
Co-ordinator (IQAC)
प्रोफ. कुरुविला जोसफ़
Prof. Kuruvilla Joseph
कुलसचिव, आईआईएसटी
Registrar, IIST

Chairman (IQAC)
डॉ. उष्णिक्ृष्णन नायर एस
Dr. Unnikrishnan Nair S
निदेशक, आईआईएसटी
Director, IIST